



2024 Alta Vista Neighborhood Association Board Member Nomination Form

Candidates interested in joining the AVNA Board of Directors (BOD) should submit the following information to the Nominating Committee at avna@altavistana.org by 11/12/2023. Board of Directors (BOD) elections will be held at the General Assembly meeting on 11/15/2024. Nominations from the floor are also welcome.

- Name
 - Phone
 - Email
 - Why would you like to serve on the AVNA Board?
 - Which position are you interested in (President, VP, Treasurer, Secretary, At Large)
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About AVNA and the Board of Directors (BOD)

The AVNA is a 501c4 civic organization recognized by the City of San Antonio as a Voluntary Neighborhood Association. The AVNA BOD receives, on behalf of members, notifications¹ from the City and other entities about issues directly affecting the neighborhood and board members strive to fairly and impartially represent members' interests in these matters. AVNA also regularly communicates with residents to share and receive information and requests for assistance and hosts social and educational events² to strengthen neighborhood bonds and a sense of community. The Board of Directors works with committees and other volunteers to accomplish the above.

The [AVNA by-laws](#) call for eight (8) AVNA Board Members; seven of which are elected each year for a one-year term starting in January: 1) President; 2) Vice President; 3) Treasurer; 4) Secretary; and 5) Three At Large directors. The eighth member of the BOD is the Immediate Past President.

Eligibility: Any regular or business member is eligible.

Time Commitment: Terms are one year. Attend 9 virtual board meetings and 5 in-person general assembly meetings and put in additional time per your availability and interest.

Typical Roles and Responsibilities:

- All board members help the President set the agenda.
- The President presides over meetings; only votes in the event of a tie; acts as or appoints spokesperson for AVNA.
- The Vice President acts to assist the President.
- The Secretary keeps minutes of proceedings.
- The Treasurer manages AVNA's funds and membership list.
- At Large members chair standing or ad hoc committees.
- All board members may choose to volunteer for other activities as best suited to their interests (organizing events, checking email, going to the PO Box, writing newsletter articles, etc.)

¹ For example: Notices for zoning changes, demolitions, variances to code and Neighborhood Conservation District standards, public works projects, public safety issues, new plans for public transit, and more.

² For example: History tours, family bike rides, park picnics, music events, and more.