

# 2024 Alta Vista Neighborhood Association Board Nomination Form

Interested in becoming a part of the AVNA Board of Directors? Here's your chance to contribute to the vibrancy of the Alta Vista neighborhood! To join the Board, submit the information below to the Nominating Committee at [avna@altavistana.org](mailto:avna@altavistana.org). Elections will be held at the General Assembly meeting on November 20, 2024, and nominations from the floor are also welcome.

Please provide:

- Name
- Phone
- Email
- Briefly share why you would like to serve on the AVNA Board
- Indicate which position you are interested in (President, VP, Treasurer, Secretary, At Large)

RETURN THE INFORMATION ABOVE

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## About AVNA and the Board of Directors (BOD)

The AVNA is a 501(c)(4) civic organization recognized by San Antonio as a Voluntary Neighborhood Association, representing members' interests by staying informed on local issues and sharing updates with the Alta Vista neighborhood at-large. Our vision is to build a vibrant, engaged neighborhood through open communication, timely assistance, and events that strengthen community bonds. The all-volunteer Board collaborates with committees and volunteers to make this vision a reality.

## AVNA Board Structure and Terms

The AVNA by-laws establish eight (8) Board Member positions. Seven board members are elected each year to serve one-year terms starting in January: 1) President, 2) Vice President, 3) Treasurer, 4) Secretary, and 5) three At-Large Directors. The eighth position on the BOD is the Immediate Past President.

## Eligibility

Any regular or business member is eligible to serve on the board.

## Time Commitment

Board members commit to a one-year term, attending nine virtual board meetings and five in-person general assembly meetings, with additional involvement based on individual interest and availability.

## Board Member Roles and Responsibilities

- **All Board Members:** Collaborate with the President to set meeting agendas, coordinate committees, and contribute to activities and communications that inform and benefit the Alta Vista neighborhood.
- **President:** Prepares for and leads meetings and serves as the spokesperson for AVNA (or appoints other spokespersons); only votes in the event of a tie.
- **Vice President:** Assists the President in leadership duties.
- **Secretary:** Records minutes of meetings and checks PO Box.
- **Treasurer:** Manages AVNA's finances and membership records.
- **At-Large Directors:** Chair standing or ad hoc committees and support various initiatives.

Other responsibilities of AVNA include maintaining a website and social media, sending e-blasts, and developing the newsletter. These are picked up by either board members or volunteers. Board members are encouraged to support activities aligned with their interests!