



**Alta Vista Neighborhood Association  
Board Meeting Minutes  
December 4, 2024 @ 6:00 PM**

Zoom Meeting

- I. The meeting convened at 6:03. Erin Zayko, Cheryl Dozier, Paul Arocha, Melissa Enriquez, Jack Turek, James Grover, and Ann Winer were in attendance. There are no meeting minutes from November 7 because the Secretary did not attend. Erin used a Zoom notes AI feature for the meeting and will have to edit that to be more accurate. The Secretary was also not in attendance today.
- II. Treasurer Report/Membership – Cheryl reviewed the Treasurer’s slide and reported membership, which is pasted below.
- III. Board Election Results—We reviewed the final slate as approved at the last Assembly meeting. Erin will share the results on social media, and Cheryl will send them along with the Winter Party announcement on Friday. On Friday (after the election), we received a nomination from Daniel Muraida. Erin will follow up with him.
- IV. Board Transition Plan—Erin will have a transition meeting with James, Jack, and Ann, and Cheryl will meet with Anita. Cheryl and Erin will update and share the board transition document with everyone. The January board meeting will be on January 7, and the first GA meeting will be on the last Wednesday of February. The board decided to commence meetings and the newsletter in February to allow time to prepare after the holidays.
- V. Committee Updates
  - i. Arts Committee—The Holiday Party is Dec 15 from 3-6 p.m. at the Art of Cellaring. See Jen Khoshbin's email for details. Melissa volunteered to help with the potluck sign-up.
  - ii. Technical Committee update given by Erin Zayko:
    - i. 741 W. Ashby (former Pho Sur and adjacent empty lot) – Continues to draw trespassers; The Playhouse leadership expended funds to have it cleaned again and have asked us to help them recoup the cost of that by sharing a link they’ve provided to their ["Light the Lights" Russell Hill Rogers Matching Grant Campaign.](#)” The property is up for sale; it may be under contract.
    - ii. 2602 N. Flores (Former Patsy’s/Alice’s Ice House)—There has been no change from the previous report. However, it was brought to our attention that the fuel tanks are likely still there, which will impede any project if they need to be remediated.
    - iii. 420 W. Mistletoe—There has been no change since the previous report: we expect a fence and gate variance but haven’t received it yet.
    - iv. 614 W. French - From Emilie Weissler, Direct of Land Use for Killen, Griffin, and Farrimond: “The plan amendment (Public Institutional to Mixed Use) is apparently set to go before Planning Commission next week (12/11), and then the zoning request (O-2 to IDZ-1 with uses permitted in O-1 and one residential dwelling unit) would go to Zoning Commission on 12/17.” The owner would like to rezone it for continued office use and also a single-unit residence. There were no objections from members present at the last GA meeting.
    - v. TOD Update: We expect Cat Hernandez with the City’s Transportation Department to communicate with us in the New Year regarding the timeline and scope for the additional review of Green Line traffic impacts on Alta Vista. We are not sure what the outcomes of the Zoning Commission meeting were. The final TOD ordinance goes before the City Council on Dec. 19<sup>th</sup>.

- vi. Housing Affordability Meeting for NAs and HOAs – December 14, 10 – 12 p.m. at Palo Alto; Melissa may also be available; Erin plans to attend.
- iii. Neighborhood Assistance Committee—Paul Arocha is working on a plan for the New Year; he is available to help with graffiti, obstructions, and security lighting in the alley. Jack will share information about Rehab-a-rama with Paul and Erin.
- VI. Website—Cheryl will check in with Megan to determine the status of the ability to upload documents; PayPal is working. Megan has updates made. Newsletters are updated.
- VII. February Newsletter ideas:
  - i. Letter from the President (front page, introductory, or short blurbs from everyone?)
  - ii. Neighborhood Spotlight – Corey Shultz volunteered to write an article
  - iii. Other Neighborhood News/Around Alta Vista
    - i. Property Updates (TBD)
    - ii. Newsletter volunteering info (including timeliness)
    - iii. Neighborhood Assistance Committee – mention services available.
    - iv. Share Playhouse link to matching fund to recoup funds for cleaning up 741 Ashby
    - v. Engaging with the Neighborhood Association/using Robert’s Rules of Order to bring a proposal up for consideration at a meeting. Board meetings are public.
    - vi. Reminder for Near North Survey (extended to Feb 14) (Melissa)
  - iv. Ads: Motif and Art of Cellaring as in-kind for sponsoring/supporting Holiday Party and an ad for an upcoming show at the Playhouse
- VIII. Next General Assembly meeting: February 26
- IX. Around the room –
- X. Adjourned the meeting at 7:12.

## 2024 Treasurer’s Report a\_o 31 Oct 24

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	EOY
<b>On-Hand</b>													
Ops Funds	2,645.41	2,309.03	2,672.50	1,937.76	2,262.51	2,084.14	2,098.13	2,103.13	1,867.12	2,016.11			
Arts Funds	550.63	560.63	430.63	290.63	300.63	310.63	320.63	330.63	259.65	-70.35			
<b>Total</b>	<b>3,196.04</b>	<b>2,869.66</b>	<b>3,103.13</b>	<b>2,228.82</b>	<b>2,563.14</b>	<b>2,394.77</b>	<b>2,418.73</b>	<b>2,433.29</b>	<b>2,126.77</b>	<b>1,945.76</b>			
<b>Contreras (CD)</b>	<b>13,565.00</b>	<b>13,618.55</b>	<b>13,668.00</b>	<b>13,722.82</b>	<b>13,775.25</b>	<b>13,829.64</b>	<b>13,882.48</b>	<b>13,939.29</b>	<b>13,984.68</b>	<b>14,032.68</b>			
<b>Debits</b>													
Newsletters	-260.00		-220.00		-260.00				-260.00		-260.00		
Zoom (2024)		-170.70											
BlueHost (2024)											-180.00		
SiteLock (2024)						-239.88							
P.O. Box (2024)													
Arts			-150.00	-211.60					-96.49	-300.00			
Misc	-270.00												
<b>Deposits</b>													
AVNA	182.05	479.07	134.90	27.98	136.51	13.99		58.99	13.99	98.79			
Arts	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00					
<b>Memberships</b>	<b>101</b>	<b>91</b>	<b>96</b>	<b>82</b>	<b>84</b>	<b>84</b>	<b>82</b>	<b>84</b>	<b>86</b>	<b>74</b>			
<b>PorchFest*</b>	<b>2,195.55</b>	<b>2,445.55</b>	<b>3,95.55</b>	<b>6,745.55</b>	<b>2,310.92</b>	<b>2,310.92</b>	<b>2,310.92</b>	<b>2,310.92</b>	<b>2,310.92</b>	<b>2,310.92</b>			

\* Not included in Acct total